COMMERCE AND INDUSTRIES SECRETARIAT

Sanctions the subsidiary rules under Rules 6 and 7 of the rules for the payment of grants-in aid to the Home Industries Institutions (Mahila Samajas).

READ—

Government Order No CI 15 RCI 61, dated 7th February 1962

Government Order No. CI 43 RCI 62, dated 26th April 1962

Letter No SLG-401/62-63, dated 19th September 1962 from the Joint Director of Industries and Commerce (R I), Bangalore

PREAMBLE—

1 In the Government Order cited first, as amended by the Government Order cited second, rules were framed for purposes of payment of grants in-aid to Home Industries Centres run by the Mahila Samajas and other voluntary institutions, with effect from 1st April 1962

2 In rule 6 of the above Rules, it is laid down that the total recurring grant payable to an institution shall not exceed the difference between its income and authorised expenditure (donations received being exempted from calculation under income), that while calculating the difference between income and authorised expenditure, the fees, if levied, should be treated as income and that the sanction of grants under these Rules should be subject to Article 161 of the Mysore Financial Code In Rule 7 of the above Rules, it is laid down that the authorised expenditure means the actual expenditure incurred on the following items subject to scales or part-time allowance that may be fixed by the Department —

(i) Teaching staff.
(ii) Contingencies.
(iii) House rent, if any (no house rent being payable if the Institutions are held in buildings of their own)

3 The Joint Director of Industries and Commerce (R. I), has, in his letter cited third, stated that before calling for statements of expenditure incurred by the institutions during the year 1961-62 and fixing the grants admissible for payment from 1st April 1962, it is necessary to frame subsidiary rules under Rule 7 of the Rules for the payment of grants in-aid to the Home Industries Institutions (Mahila Samajas) He has, therefore, proposed draft subsdiary rules for sanction.

ORDER No. CI 111 RCI 62, DATED BANGALORE, THE 5TH JANUARY 1963 (PUSHYA 15, SAKA ERA 1884).

Government direct that for the purpose of calculating the amounts of grants-in-aid payable in accordance with Rules 6 and 7 of the Rules for the payment of grants-in-aid to Home Industries Centres run by the Mahila Samajas and other voluntary institutions, the subsidiary rules in the Annexure be followed.

2 The subsidiary rules shall be deemed to have effect from 1st April 1962.

3 It is further directed that the figures of income and expenditure under Rule 6 of the aforesaid Rules shall be furnished by the institutions in the *proforma* appended hereto.

By Order and in the name of the Governor of Mysore,

I KUMARAIAH,
Under Secretary to Government,
Commerce and Industries Department.

ANNEXURE

Subsidiary Rules under Rule 7 of the Grant-in-aid Rules

1. *Teaching Staff—*

(a) The Home Industries Institutions shall appoint one full time or part time teacher according to necessity and according to the working hours for the following single and combined crafts —

1	Rattan	One teacher
2	Cutting and Tailoring	One teacher
3	Sewing and Dress Making	
4	Embroidery	One teacher
5	Knitting and Crotchet	
6	Spinning	One teacher
7	Doll and Toy Making	One teacher
8	Mat weaving	One teacher

(b) An Institution is eligible to appoint a full time teacher for the teaching of any of the crafts referred to above provided the teacher has minimum hours of work of 5 hours a day In the case of institutions working for less than 5 hours a day, they can appoint part-time teachers only

(c) *Scales of pay and allowances* —The following scales of pay for full-time teachers and part-time teachers shall be taken into consideration for purposes of authorised expenditure —

(i)	Full-time teachers possessing S S L. C as general qualification and a Certificate in Craft	Rs 80-3-110-4-130-5-150.
(ii)	For part-time teachers possessing similar qualifications for work less than 2 hours a day	Rs 30 per month
(iii)	For non-qualified Teachers with proficiency in the trade	Full-time Rs 60 per month
		Part-time Rs 20 per month

Part-time teachers shall be allowed only when the possible expansion of work is 10 periods and more per week and if the work were to be less than 10 periods the existing permanent staff should do the extra work

No part time allowance should be paid during summer vacation. Full-time teachers' work load should not be reduced in any case

2. *Contingencies*—

The following items of expenditure can be incurred under contingency —

1 Purchase of chalk-pieces
2 Purchase of oil.
3 Wax and such other sundry articles required for the crafts taught in the institution.

The expenditure on the purchase of contingent articles is limited to Rs 3 per month

3 *House Rent*—

Expenditure on House Rent is admissible provided a separate building is rented exclusively for the location of the crafts or a portion of the existing rented building is exclusively set apart to the home industries classes In support of the rent claimed, a certificate of reasonableness of rent fixed by the House Rent Controller or Executive Engineer should be enclosed when grant on rent is claimed for the first time under these rules A certificate should also be furnished to the effect that no grant is claimed from other sources for the building or a portion of the building in which the Home Industries classes are located and for which grant is claimed from the Department

I Form of Annual Return of Home Industries Institutions (Mahila Samajas) and other Voluntary Institutions receiving Grant-in-aid from the Industries and Commerce Department.

Details as on 31st March 19

1 Name and place of the Institution
2 Name of the Association or other body running the Institution
3 Whether Registered under the Societies Registration Act
4 Name of the Manager or Correspondent
5 Names of Home Industries taught in the institution and the average daily attendance in each of the crafts

Names of the Crafts	Average daily attendance
Total Strength	

6 Classification of the total strength according to Castes

Name of Community	No of Students

7 No and date of Order sanctioning the present maintenance grants
8 Amount of present grant Rs ———— (per month)

II. Details of establishment maintained by the Institution.

Name	Designation	Qualification General and Professional	Age and Service in Years		Present Pay per Mensem
			Age	Service	
1 Teaching Staff					
2 House Rent					
3 Contingency					
Grand Total					

III Financial Statement for the Official Year ending 31st March 19

Receipts	Rs. nP.	Expenditure	Rs nP.
1 Government Grant—		1. Salaries and Allowances (Detailed Statement attached)	
(a) Maintenance (Estt., Rent, Contg.)		2 House rent	
(b) Equipment		3 Contingencies	
(c) Building		4 Purchase of Equipment	
2. (a) Admission and readmission fees		5. New building or additions and improvements to building	
(b) Tuition fees		6 Other items of expenditure to be specified	
(c) Fines			
(d) Other fees to be specified			
3 Subscriptions, etc —			
(a) Public Subscriptions			
(b) Donations			
(c) Contributions from recognised Associations or other Public Bodies.			
4 Receipts from Endowments—			
(a) Interest			
(b) Net realisation from immovable property, if any			
(c) Dividends on Share or such other investment, if any			
5 Contribution of the Management to meet deficit of expenditure			
Total Receipts		Total Expenditure	
Opening Balance—		Closing Balance—	
(a) Cash		(a) Cash	
(b) Bank		(b) Bank	

IV On behalf of the Management, I certify that all items of receipts during the year have been shown and the expenditure shown in the above statements and enclosures has been actually incurred

Place

Date

Signature and Designation of Manager or Correspondent of the Institution.

V I hereby certify that I have audited the accounts of the . . . . . for the year commencing from . and ending on 31st March 19 , and that the receipts and payments shown in the above statement under item III are correctly stated and that in expenditure is supported by proper vouchers

Place .

Signature and Address of the Registered or authorised Auditor.

VI Remarks of the Assistant Director of Industries and Commerce.

VII. Remarks of the Accounts Assistant, Industries and Commerce Department, on verification of the Financial Statement (Para III)

Place.

Date .. ..

Signature of the Accounts Assistant, Industries and Commerce Department.